

Delph & Co was incorporated and commenced in early 2003, but had foundations and clients from much earlier. We are a small pro-active Sole Practitioner firm comprising Michael Delph, the principal, and his team. The combined skills and experience of the practice is very significant; and leads to a direct, personal, hands-on and high quality approach.

Professional body review

"Mr Delph is a very experienced member of the profession and the general management of his practice, the practice premises and the systems used left me in no doubt the services offered are of the best quality."

Our longest standing clients have been with us some twenty-five years and have regularly sought additional services, including the use of us as a key part of their sustainability and development.

We are committed to balancing competing needs, priorities and deadlines and effectively providing a service for all our clients, in a proactive way; and in an ever-changing and challenging business environment.

Our Promise to you:

- ⊕ Our approach is to provide a professional service using the right amount and mix of professional skills and experience, fully compatible with an economic and value for money service for you.
- ⊕ We are committed to meeting and turning around your requirements within reasonable and agreed timescales.
- ⊕ You will receive a close, personal service and continuity in your dealings and affairs.
- ⊕ We can meet you at your convenience including in the evenings etc; as necessary to fit in with your requirements.

Fees:

- ⊕ We offer a free initial consultation.
- ⊕ Our charges are based upon time spent on your work by the resources and skills and knowledge deployed for you.
- ⊕ Our fees are realistically and sensibly set – bearing in mind our low cost and overhead base. They are considerably and consistently much lower than "City-based" or larger established firms.
- ⊕ We can offer a fee plan for Standing Order arrangements.

How to contact us:

To discuss your needs and find out more please contact us.

- 📞 01603 279505
- 🌐 www.delphaccountancy.co.uk
- ☎ 01603 279549
- ✉ mike.delph@delphaccountancy.co.uk

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Delph & Co is the trading name of Delph & Co
(Accountancy) Limited.

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Registered Office: 10 Bradshaw Road, Drayton, Norwich NR8 6DJ

Delph&Co
Accountancy

ACCOUNTANCY
TAXATION
BUSINESS ADVICE
BUSINESS AND MANAGEMENT
CONSULTANCY SERVICES



An introduction to our practice, our services and how you can talk to us

ACCOUNTANCY | TAXATION | BUSINESS ADVICE

BUSINESS AND MANAGEMENT CONSULTANCY SERVICES

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Do you need and want to...

- ⇒ meet and comply with the various statutory requirements and deadlines
- ⇒ only pay as much tax as you absolutely have to
- ⇒ avoid having difficulties with the Tax Man
- ⇒ minimise exposure to business risk, and maximise profits and funding opportunities.



Good and timely accounting information, the exercising of financial management, and properly dealing with your personal and business tax affairs is absolutely critical in today's demanding world.

Also important is having a good relationship with an Accountancy firm where the staff are easily and readily accessible and approachable and who have continually offered and provided good support and advice to individuals such as you and businesses such as yours.

From our past closeness to our clients we can fully understand the needs and goals you may have now and in the future and also your issues, difficulties and worries.

Our objective is to establish, develop and maintain a very positive and close relationship with you so we can assist you and be supportive and pro-active at each and every stage.

We have built a very competent, committed and experienced team of individuals delivering good services.

This leaflet introduces us and our services and hopefully you will wish to meet to explore further how we can help you. We offer free initial consultations giving the opportunity for us to start to get to know each other and for what will hopefully be the commencement of a very positive and long-term relationship.



Our services include:

- ⇒ Financial Accounts - Sole Trader and Ltd Co's etc;
- ⇒ Book-Keeping and Accounting Records
- ⇒ Payroll Services
- ⇒ Management Accounts
- ⇒ Budgets and Cashflow Projections
- ⇒ Income Tax (Self-Assessment) and Corporation Tax and Corporation Tax Returns
- ⇒ VAT, PAYE and National Insurance and Tax Planning
- ⇒ Capital Gains
- ⇒ Tax Investigation Advice and Assistance
- ⇒ Business Start-Up
- ⇒ Company Formations
- ⇒ Financial Forecasts and Modelling
- ⇒ Company Secretarial
- ⇒ Accounting Systems
- ⇒ Controls and Processes
- ⇒ Grant and Other Claims

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